

PROSPER COORDINATING METROPOLITAN DISTRICT
PROSPER REGIONAL WATER & SANITATION SERVICE
METROPOLITAN DISTRICT
PROSPER WATER & SANITATION FINANCING
METROPOLITAN DISTRICT
PROSPER PARK & RECREATION FINANCING
METROPOLITAN DISTRICT
PROSPER METROPOLITAN DISTRICT NOS. 1-4

8390 E. Crescent Pkwy., Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710

NOTICE OF REGULAR MEETING AND AGENDA

DATE: October 23, 2024

TIME: 1:30 p.m.

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjQ2ZmIyNGUtNDk5My00MTNkLWI4MjctNjBmNzYzYTA4MDhj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID: 135 539 778#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Maribeth W. D'Amico	President	May, 2027
Kari Wright	Secretary/Treasurer	May, 2025
William Smith	Assistant Secretary	May, 2025
Don Sullivan	Assistant Secretary	May, 2025
Vacant	N/A	May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. **[All Districts]** Review and consider approval of minutes of January 24, 2024 Regular Meeting (enclosures).
- F. Discuss vacancy on the Board and, if appropriate, consider the appointment of District eligible elector to the Board of Directors of the District.
- G. Discuss requirements of Section 32-1-809, C.R.S. (Transparency Notice) and mode of eligible elector notification for 2025.
- H. Discuss business to be conducted in 2025 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2023-10-01, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosures).
- I. Insurance Matters
 - 1. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosures).
 - 2. Review and consider approval of worker's compensation for 2025 (enclosures).
 - 3. Authorize renewal of District's membership in Special District Association ("SDA") for 2025.

II. LEGAL MATTERS

- A. **[All Districts]** Discuss May 6, 2025 Regular Directors' Election and consider adoption of Resolution No. 2024-10-02, Resolution Calling May 6, 2025 Regular Election for Directors, appointing Designated Election Official ("DEO") and authorizing DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination Forms are due by February 28, 2025. Discuss the need for ballot issues and/or questions.
- B. **[Coordinating MD]** Ratify approval of Special Warranty Deed between JL Group, LLC and Prosper Coordinating Metropolitan District (enclosure).
- C. **[Coordinating MD]** Ratify approval of the following Task Orders to the Master Service Agreement between Prosper Coordinating Metropolitan District and Independent District Engineering Services, LLC ("IDES") (enclosures).
 - a. Task Order No. 2, for Cost Verification and On-Call Metro District Oversight Activities, for an increase in the contract amount of \$5,000.00.

- b. Task Order No. 3, for Well Monitor Services, Contract Management, Subcontractor Management, and Continued Cost Certification Reports, for an increase in the contract amount of \$20,000.00.
- D. **[Coordinating MD]** Review and consider ratifying approval of Cost Certification and Bonding Report No. 1 dated May 30, 2018, prepared by IDES, certifying District Eligible Expenditures in the amount of \$2,293,084.17, and authorizing reimbursement to Prosper Farms Investments, LLC and VREI, Inc. for such costs as outlined in the report (enclosure).
- E. **[Coordinating MD]** Review and consider approval of Cost Certification Report No. 2 dated February 16, 2024, prepared by IDES, certifying District Eligible Expenditures in the amount of \$362,314.28, and authorizing reimbursement to Prosper Farms Investments, LLC, VREI, Inc., and Furniture Row Colo, LLC for such costs as outlined in the report (enclosure).

III. FINANCIAL MATTERS

- A. **[Coordinating MD]** Ratify approval of paid claims / approve new claims (enclosure).
- B. **[Coordinating MD]** Review and accept July 30, 2024 Unaudited Financial Statements and October 2024 Schedule of Cash Position (enclosures).
- C. **[All Districts]** Conduct Public Hearing to consider amendment to 2024 Budget. If necessary, consider adoption of Resolution No. 2024-10-03 to Amend 2024 Budget (enclosure).
- D. **[All Districts]** Conduct Public Hearing to consider proposed 2025 Budget; Consider adoption of Resolution No. 2024-10-04 to Adopt 2025 Budget and Appropriate Sums of Money, and Resolution to Set Mill Levies, as appropriate (enclosures).
- E. **[All Districts]** Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- F. **[Prosper Coordinating MD, MD No. 4]** Ratify approval of engagement of Dazzio & Associates to prepare 2023 Audit.
- G. **[Prosper Coordinating MD, MD No. 4]** Ratify approval and filing of 2023 Audit (enclosures).
- H. **[Prosper Coordinating MD, MD No. 4]** Consider engagement of auditor to prepare 2024 Audit.

- I. **[Prosper MD No. 1, No. 2, No. 3, Regional W&S, W&S Financing, and P&R Financing]** Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2024.
- J. **[All Districts]** Consider appointment of District Accountant to prepare 2026 Budget.

IV. CONSTRUCTION MATTERS

- A. **[Coordinating MD]** Consider approval of contracts, change orders, work orders, and LAPs, if any.

V. MANAGER MATTERS

- A. **[All Districts]** Review and consider approval of Statement(s) of Work (SOW) between the District(s) and CliftonLarsonAllen LLP for 2025 Accounting and Management Services (enclosures).
- B. Designate a website compliance coordinator.
- C. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal.
- D. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform.

VI. OTHER BUSINESS

VII. ADJOURNMENT

The next regular meeting is scheduled for November 27, 2024 at 1:30 p.m.