

**PROSPER COORDINATING METROPOLITAN DISTRICT**  
**PROSPER REGIONAL WATER & SANITATION SERVICE**  
**METROPOLITAN DISTRICT**  
**PROSPER WATER & SANITATION FINANCING METROPOLITAN**  
**DISTRICT**  
**PROSPER PARK & RECREATION FINANCING**  
**METROPOLITAN DISTRICT**  
**PROSPER METROPOLITAN DISTRICT NOS. 1-4**

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**NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Wednesday, October 25, 2023

**TIME:** 1:30 p.m.

**LOCATION:** Microsoft TEAMS

**ACCESS:** You can attend the meeting in any of the following ways:

1. To attend via Microsoft Teams Videoconference, link as follows:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MTk1MGRIY2YtZDRiNy00MGJjLWlzZWUtODYwNWYwZDAyMThj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTk1MGRIY2YtZDRiNy00MGJjLWlzZWUtODYwNWYwZDAyMThj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information: Conference ID: 519 887 887#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Maribeth W. D'Amico	President	May 2027
Kari Wright	Secretary/Treasurer	May 2025
William Smith	Assistant Secretary	May 2025
Don Sullivan	Assistant Secretary	May 2025
Vacancy	N/A	May 2027

## I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Boards on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes of July 11, 2023 Special Meeting (enclosures).
- F. Discuss requirements of Section 32-1-809, C.R.S. (Transparency Notice) and mode of eligible elector notification for 2024.
- G. Discuss business to be conducted in 2024 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2023-10-01, Resolution Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting of 24-Hour Notices (enclosure).
- H. **Insurance Matters:**
  - Discuss Cyber Security and Increased Crime Coverage.
  - Establish Insurance Committee to make final determinations regarding insurance, if necessary.
  - Authorize renewal of the Districts' insurance and Special District Association ("SDA") membership for 2024 (enclosures).

## II. LEGAL MATTERS

- A. **[All Districts]** Discuss status of November 7, 2023 Special Election.
- B. **[Coordinating MD]** Update from Construction Committee (Director D'Amico) on issues relating to right-of-way and construction of an extension to Colfax Ave., related easements, and potential cost sharing agreement between Prosper Coordinating MD and JL Group, LLC for design and construction of such extension.
- C. **[All Districts]** Discuss and consider adoption of Resolution No. 2023-10-02, Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).

### III. FINANCIAL MATTERS

- A. **[Coordinating MD]** Ratify approval of Paid Claims/New Claims (enclosure).
  - Discuss and consider authorizing or ratifying reimbursement to VREI, Inc. of developer advances for operations.
- B. **[Coordinating MD]** Review and accept July 31, 2023 Unaudited Financial Statements and October 2023 Schedule of Cash Position (enclosures).
- C. **[Coordinating MD]** Conduct Public Hearing to consider amendment to 2023 Budget; If necessary, consider adoption of Resolution No. 2023-10-\_\_\_\_ to Amend 2023 Budget (enclosure).
- D. **[All Districts]** Conduct Public Hearing to Consider 2024 Proposed Budget; Consider Adoption of Resolution 2023-10-\_\_\_\_ to Adopt 2024 Budget and Appropriate Sums of Money, and Resolution to Set Mill Levies, as appropriate (enclosures).
- E. **[All Districts]** Authorize District Accountant to prepare, and discuss execution of the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- F. **[Prosper Coordinating MD, MD No. 4]** Consider engagement of auditor to prepare 2023 Audit (to be distributed).
- G. **[Prosper MD No. 1, No. 2, No. 3, Regional W&S, W&S Financing, and P&R Financing]** Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2023.
- H. **[All Districts]** Consider appointment of District Accountant to prepare 2025 Budget.

### IV. CONSTRUCTION MATTERS

- A. **[Coordinating MD]** Consider approval of contracts, change orders, work orders, and LAPs, if any.

### V. MANAGER MATTERS

- A. **[All Districts]** Review and consider approval of Master Service Agreement (s) (MSA) and Statement(s) of Work (SOW) between the District(s) and CliftonLarsonAllen LLP for 2024 Accounting and Management Services (enclosures).

### VI. OTHER BUSINESS

### VII. ADJOURNMENT

**The next regular meeting is scheduled for November 22, 2023 at 1:30 p.m.**